

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 114

Minutes of Meeting of Board of Directors

November 12, 2018

The Board of Directors of Harris County Water Control and Improvement District No. 114 (the "District") met at the board's regular meeting place on November 12, 2018 in accordance with the duly posted notice of said meeting, with a quorum of directors present as follows:

Steven D. Fitzgerald, president
James P. Sibley, vice president
Stephen R. Feldman, secretary
Renee Alfaro, assistant secretary
Robert Robertson, assistant secretary

and being absent:

None

Also present were Vickey Sullivan of Equi Tax, Inc., Kim Shelnett of Myrtle Cruz, Inc., Mike Plunkett and Erica Martinez of Eagle Water Management, Inc., Tony Sarman of AEI Engineering, LLC, and Mark W. Brooks of Young & Brooks.

The president called the meeting to order and declared it open for such business as might come before the board.

APPROVAL OF MINUTES

Upon motion duly made, seconded and unanimously carried, the minutes of the prior meeting of October 8, 2018 were approved as presented.

CONSULTANTS MONTHLY REPORTS

Vickey Sullivan of Equi Tax, Inc., the District's tax assessor, reported as to the status of District tax collections. Ms. Sullivan reported that the District is 99.4% collected for 2017 taxes. After discussion, upon motion duly made, seconded and unanimously carried, the board approved the tax assessor's monthly report and payment of the tax bills presented.

Kim Shelnett of Myrtle Cruz, Inc., the District's bookkeeper, presented their monthly report. She also presented to the board a list of bills for the approval of payment, a copy of which is attached hereto. After discussion, upon motion duly made, seconded and unanimously carried, the board approved said bills and ordered checks issued on the appropriate District accounts in payment thereof.

Mike Plunkett of Eagle Water Management, Inc. the District's operators, reported as to District operations and facilities. Mr. Plunkett presented a list of delinquent accounts that were delinquent by more than 60 days and reported that the customers have been given written notice 10 days prior to this meeting of the opportunity to appear before the board of directors to explain, contest or correct the utility service bill and to show reason why the utility service should not be terminated for nonpayment. None of the customers on the list were present or have presented any statement on the matter. After discussion, upon motion duly made, seconded and unanimously carried, the board authorized the operator to terminate utility service to the unpaid accounts in accordance with standard procedures.

Mr. Plunkett presented requests by the customers at 7710 Northbridge and 8010 Null Ct., for adjustments to their recent billings from the District which were unusually high due to leaks that have since been repaired. After discussion, the board unanimously authorized adjustments to the base rates on both accounts.

Mr. Plunkett presented, recommended, and upon motion duly made, seconded and unanimously carried, the board approve a proposal to replace the roof at the water plant no. 3 control building, at a cost of \$12,120.

Tony Sarman of AEI Engineering, LLC, (AEI) the District's engineers, distributed a written summary engineer's report for the meeting reflecting the status of various projects that the engineers are working on for the District. Mr. Sarman reviewed their report with the board and responded to questions.

Mr. Sarman reported that AEI is continuing with design work for the lift station no. 1 and no. 2 rehab projects as authorized by the board at the June board meeting.

KLEINWOOD JOINT POWERS REPORT

Board member Steve Fitzgerald reported as to matters pending before the Kleinwood Joint Powers Board. The phase 1 electrical modifications at the plant are complete. The Joint Powers Board has authorized the plant engineers to begin design work for the phase 2 electrical modifications project, which will include replacement of motor control center A.

The Joint Powers Board engineer is working on the site plans and preliminary design for the Reclaimed Water Supply project. The TCEQ has issued the 210 permits for the project.

The engineers are waiting on direction from Cypress Forest PUD and the Mormon Temple regarding the proposed access to the reclaimed water distribution station, as well as a response from Raveneaux regarding the requested assignment of the existing easement crossing the Flood Control ditch.

Champions Golf Club has requested that the Joint Powers Board evaluate whether it would be more economically feasible to provide delivery pressure for their ultimate use so as to avoid the need to re-pressurize on their end. The Joint Powers Board has authorized AEI Engineering to work with the engineers for Champions to answer these questions.

PENDING BUSINESS

The board reviewed and discussed a draft article regarding District activities that is being prepared for inclusion in the subdivision newsletter.

Board member Robertson reported that after review of various websites and communication with a number of website developers, his opinion is that website developer Off Cinco appears to be the best match for the District. After discussion, the board asked that Mr. Robertson invite Off Cinco to make a brief presentation at the January board meeting.

There being no further business to come before the board, the meeting was adjourned.

Secretary

Attachments: Bookkeeper's Report