

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 114
Minutes of Meeting of Board of Directors
March 12, 2018

The Board of Directors of Harris County Water Control and Improvement District No. 114 (the "District") met at the board's regular meeting place on March 12, 2018 in accordance with the duly posted notice of said meeting, with a quorum of directors present as follows:

Steven D. Fitzgerald, president
James P. Sibley, vice president
Stephen R. Feldman, secretary
Renee Alfaro, assistant secretary

and being absent:

Robert Robertson, assistant secretary

Also present were Vickey Sullivan of Equi Tax, Inc., Kim Shelnett of Myrtle Cruz, Inc., Mike Plunkett of Eagle Water Management, Inc., Tony Sarman of AEI Engineering, LLC, and Mark W. Brooks of Young & Brooks.

The president called the meeting to order and declared it open for such business as might come before the board.

APPROVAL OF MINUTES

Upon motion duly made, seconded and unanimously carried, the minutes of the prior meeting of February 12, 2018 were approved as presented.

CONSULTANTS MONTHLY REPORTS

Vickey Sullivan of Equi Tax, Inc., the District's tax assessor, reported as to the status of District tax collections. Ms. Sullivan reported that the District is 94.1% collected for 2017 taxes. After discussion, upon motion duly made, seconded and unanimously carried, the board approved the tax assessor's monthly report and payment of the tax bills presented.

Kim Shelnett of Myrtle Cruz, Inc., the District's bookkeeper, presented their monthly report. She also presented to the board a list of bills for the approval of payment, a copy of which is attached hereto. After discussion, upon motion duly made, seconded and unanimously carried, the board approved said bills and ordered checks issued on the appropriate District accounts in payment thereof.

After discussion, the board approved purchase of a \$245,000 1-year CD at Business Bank of Texas, rather than renew a CD at Central Bank which matures on March 21, 2018.

Mike Plunkett of Eagle Water Management, Inc. the District's operators, reported as to District operations and facilities. Mr. Plunkett presented a list of delinquent accounts that were delinquent by more than 60 days and reported that the customers have been given written notice 10 days prior to this meeting of the opportunity to appear before the board of directors to explain, contest or correct the utility service bill and to show reason why the utility service should not be terminated for nonpayment. None of the customers on the list were present or have presented any statement on the matter. After discussion, upon motion duly made, seconded and unanimously carried, the board authorized the operator to terminate utility service to the unpaid accounts in accordance with standard procedures.

Mr. Plunkett presented proposals to replace the two pumps at lift station no. 5 on Woodbark. After discussion, upon motion duly made, seconded and unanimously carried, the board approved the proposal of NTS based on their low bid of \$27,500.

Tony Sarman of AEI Engineering, LLC, (AEI) the District's engineers, distributed a written summary engineer's report for the meeting reflecting the status of various projects that the engineers are working on for the District. Mr. Sarman reviewed their report with the board and responded to questions.

Mr. Sarman presented, recommended, and upon motion duly made, seconded and unanimously carried, the board approved Pay Estimate No. 3 to WW Payton Corporation on their contract for the Water Plant No. 1 Rehab project in the amount of \$162,855.00.

Mr. Sarman presented a revised draft of an educational flyer regarding damages and costs that are caused by the flushing of improper materials down drains and toilets. The board approved the flyer with additional revisions noted during discussion. The flyer is scheduled to go out with the May customer billings, and additional educational flyers will go out in August and November.

The board confirmed the scheduled tour of District facilities starting with Water Plant No. 3 on the morning of April 13, 2018 at 8 a.m.

KLEINWOOD JOINT POWERS REPORT

Board member Steve Feldman reported as to matters pending before the Kleinwood Joint Powers Board. The Joint Powers Board engineer is working on preliminary design for the Reclaimed Water Supply project as well as the related Chapter 210 permit application. The attorneys for the North Harris County Regional Water Authority have prepared a draft of the Alternative Water Use Agreement in connection with the Reclaimed Water Supply project, which is being reviewed.

Mr. Feldman also reported that routing for Harris County's westerly expansion of the trail system in Meyer Park is now proposed to avoid the Joint Powers Board site.

There being no further business to come before the board, the meeting was adjourned.

Secretary

Attachments: Bookkeeper's Report