

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 114**

Minutes of Meeting of Board of Directors

July 23, 2018

The Board of Directors of Harris County Water Control and Improvement District No. 114 (the "District") met at the board's regular meeting place on July 23, 2018 in accordance with the duly posted notice of said meeting, with a quorum of directors present as follows:

Steven D. Fitzgerald, president  
James P. Sibley, vice president  
Stephen R. Feldman, secretary  
Renee Alfaro, assistant secretary  
Robert Robertson, assistant secretary

and being absent:

None

Also present were Vickey Sullivan of Equi Tax, Inc., Kim Shelnett of Myrtle Cruz, Inc., Mike Plunkett of Eagle Water Management, Inc., Tony Sarman of AEI Engineering, LLC, and Mark W. Brooks of Young & Brooks.

The president called the meeting to order and declared it open for such business as might come before the board.

**APPROVAL OF MINUTES**

Upon motion duly made, seconded and unanimously carried, the minutes of the prior meeting of June 11, 2018 were approved as presented.

**CONSULTANTS MONTHLY REPORTS**

Vickey Sullivan of Equi Tax, Inc., the District's tax assessor, reported as to the status of District tax collections. Ms. Sullivan reported that the District is 98.3% collected for 2017 taxes. After discussion, upon motion duly made, seconded and unanimously carried, the board approved the tax assessor's monthly report and payment of the tax bills presented.

The board considered but after discussion declined requests by two taxpayers for waivers of penalties and interest which accrued on their accounts because they didn't pay their 2017 taxes until several months after the delinquency date in spite of repeated billings from the District. The Tax Code only allows waiver of penalties and interest if the failure to pay on time was due to an error on the part of the taxing jurisdiction or the Appraisal District.

Kim Shelnett of Myrtle Cruz, Inc., the District's bookkeeper, presented their monthly report. She also presented to the board a list of bills for the approval of payment, a copy of which is attached hereto. After discussion, upon motion duly made, seconded and unanimously carried, the board approved said bills and ordered checks issued on the appropriate District accounts in payment thereof.

Mike Plunkett of Eagle Water Management, Inc. the District's operators, reported as to District operations and facilities. Mr. Plunkett presented a list of delinquent accounts that were delinquent by more than 60 days and reported that the customers have been given written notice 10 days prior to this meeting of the opportunity to appear before the board of directors to explain, contest or correct the utility service bill and to show reason why the utility service should not be terminated for nonpayment. None of the customers on the list were present or have presented any statement on the matter. After discussion, upon motion duly made, seconded and unanimously carried, the board authorized the operator to terminate utility service to the unpaid accounts in accordance with standard procedures.

Mr. Plunkett presented a request by the customer at 8211 Oak Moss for an adjustment to their recent water bill from the District which was unusually high apparently due to problems with their irrigation system which have since been remedied, as usage has returned to normal. The board authorized an adjustment to the base rate.

Tony Sarman of AEI Engineering, LLC, (AEI) the District's engineers, distributed a written summary engineer's report for the meeting reflecting the status of various projects that the engineers are working on for the District. Mr. Sarman reviewed their report with the board and responded to questions.

Mr. Sarman presented, recommended, and upon motion duly made, seconded and unanimously carried, the board approved Pay Estimate No. 6 to WW Payton Corporation on their contract for the Water Plant No. 1 Rehab project in the amount of \$78,660.50.

Mr. Sarman reported that AEI has started design of the lift station no. 1 and no. 2 rehab projects as authorized by the board at the June board meeting.

### **KLEINWOOD JOINT POWERS REPORT**

Board member Steve Feldman reported as to matters pending before the Kleinwood Joint Powers Board. The phase I electrical modifications at the plant are nearly complete. The Joint Powers Board engineer is working on the site plans and preliminary design for the Reclaimed Water Supply project, including coordination with Cypress Forest PUD for site access to the proposed distribution station. The Chapter 210 permit application has been submitted to the TCEQ for review.

**PENDING BUSINESS**

Board members Feldman and Robertson reported regarding the seminars they attended at the AWBD summer conference last month.

There being no further business to come before the board, the meeting was adjourned.

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Secretary

Attachments: Bookkeeper's Report