

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 114

Minutes of Meeting of Board of Directors

January 8, 2018

The Board of Directors of Harris County Water Control and Improvement District No. 114 (the "District") met at the board's regular meeting place on January 8, 2018 in accordance with the duly posted notice of said meeting, with a quorum of directors present as follows:

James P. Sibley, vice president
Stephen R. Feldman, secretary
Renee Alfaro, assistant secretary

and being absent:

Steven D. Fitzgerald, president
Keith Koteris, assistant secretary

Also present were Vickey Sullivan of Equi Tax, Inc., Kim Shelnett of Myrtle Cruz, Inc., Tracy Riley of Eagle Water Management, Inc., Tony Sarman of AEI Engineering, LLC, Mark W. Brooks of Young & Brooks, and District resident Robert Robertson.

The vice president called the meeting to order and declared it open for such business as might come before the board.

APPROVAL OF MINUTES

Upon motion duly made, seconded and unanimously carried, the minutes of the prior meeting of December 11, 2017 were approved as presented.

APPOINT DIRECTOR

The board considered the appointment of a director to fill a vacancy in that office created by the resignation of R. Keith Koteris. The board recognized Robert Robertson, a resident of the district who has indicated a willingness to serve out Mr. Koteris's unexpired term of office. After discussion, upon motion duly made, seconded and unanimously carried, the board adopted the attached Order appointing Robert Robertson as a director for such unexpired term. Mr. Robertson was also elected to the position of assistant secretary that was vacated by Mr. Koteris. Mr. Robertson executed his Statement of Appointed Officer and Oath of Office, and immediately assumed his duties on the board.

CONSULTANTS MONTHLY REPORTS

Vickey Sullivan of Equi Tax, Inc., the District's tax assessor, reported as to the status of District tax collections. Ms. Sullivan reported that the District is 99.2% collected for 2016 taxes.

After discussion, upon motion duly made, seconded and unanimously carried, the board approved the tax assessor's monthly report and payment of the tax bills presented.

Kim Shelnett of Myrtle Cruz, Inc., the District's bookkeeper, presented their monthly report. She also presented to the board a list of bills for the approval of payment, a copy of which is attached hereto. After discussion, upon motion duly made, seconded and unanimously carried, the board approved said bills and ordered checks issued on the appropriate District accounts in payment thereof.

Tracy Riley of Eagle Water Management, Inc. the District's operators, reported as to District operations and facilities. Mr. Riley presented a list of delinquent accounts that were delinquent by more than 60 days and reported that the customers have been given written notice 10 days prior to this meeting of the opportunity to appear before the board of directors to explain, contest or correct the utility service bill and to show reason why the utility service should not be terminated for nonpayment. None of the customers on the list were present or have presented any statement on the matter. After discussion, upon motion duly made, seconded and unanimously carried, the board authorized the operator to terminate utility service to the unpaid accounts in accordance with standard procedures.

Tony Sarman of AEI Engineering, LLC, (AEI) the District's engineers, distributed a written summary engineer's report for the meeting reflecting the status of various projects that the engineers are working on for the District. Mr. Sarman reviewed their report with the board and responded to questions.

Mr. Sarman presented information for possible use in educating district customers regarding damage and costs caused by flushing improper materials down commodes. The directors will look into various options for communicating this information to the residents, including the Community Impact newspaper, bill inserts, and the HOA newsletter and Facebook page. The board agreed to initially include educational flyers as bill inserts on a quarterly basis during 2018.

Mr. Sarman presented, recommended and upon motion duly made, seconded and unanimously carried, the board approved Pay Estimate No. 1 and Final to CFG Industries, LLC, on their contract for the Water Plant No. 2 HPT rehad project, in the amount of \$14,500.

KLEINWOOD JOINT POWERS REPORT

Attorney Mark W. Brooks reported as to matters pending before the Kleinwood Joint Powers Board. The Joint Powers Board engineer is working on preliminary design for the Reclaimed Water Supply project as well as the related Chapter 210 permit application. The attorneys for the North Harris County Regional Water Authority are working on the Alternative Water Use Agreement in connection with the Reclaimed Water Supply project.

There being no further business to come before the board, the meeting was adjourned.

Secretary

Attachments: Bookkeeper's Report
Order Appointing Director